

### Officer Non Key Executive Decision

<b>Relevant Chief Officer (Decision Maker):</b>	Karen Smith, Director of Adult Services
<b>Relevant Cabinet Member (for consultation purposes):</b>	CLlr Amy Cross
<b>Report Author (Officer name and title):</b>	Jenna Douthwaite, Contracts Officer
<b>Implementation Date of Decision:</b>	25 MARCH 2019 - IMPLEMENTED

### Healthwatch Blackpool

**1.0 Purpose of the report:**

1.1 To approve the appointment of the suppliers named at 2.0 as the contractors for the provision of Healthwatch Blackpool, following completion of an open tender exercise.

**2.0 Recommendation(s):**

2.1 To approve the appointment of Empowerment Charity Lancashire (based at 333 Bispham Road, Blackpool) as the contractor for the provision of Healthwatch Blackpool.

**3.0 Reasons for recommendation(s):**

3.1 An open tender exercise was undertaken between February 2019 and March 2019, in order to select a suitable suppliers to the Healthwatch Blackpool service for one year, with the option to extend for a further two years (one year Plus one year basis).

The Council invited tenders via the electronic procurement portal The Chest in a single stage process.

10 suppliers registered an interest in the tender and **one** submitted a tender response. The response received was from the incumbent provider.

The project key stakeholder confirmed that the tender submitted was of a suitable standard to meet the requirements of the specification, and was confirmed within the agreed budget.

It is the Council’s intention to enter into a formal agreement with Empowerment Charity Lancashire for the provision of Healthwatch Blackpool.

3.2a Is the recommendation contrary to a plan or strategy adopted or approved by the Council? No

3.2b Is the recommendation in accordance with the Council’s approved budget? Yes

3.3 Other alternative options to be considered:

None

**4.0 Council Priority:**

4.1 The relevant Council Priority is

- “Communities: Creating stronger communities and increasing resilience”

**5.0 Background Information**

5.1 Healthwatch Blackpool was established following the introduction of the Health and Social Care Act in 2012. It is the public voice for health and social care in Blackpool and exists to make services work for the people who use them.

The current contract for the provision of Healthwatch Blackpool is due to expire on 13 May 2019. The council has retendered this provision in order to provide continuity of service to service users, continue to ensure that people in Blackpool have an independent voice and ensure that the council meets its statutory responsibilities in providing the service.

The council intends to appoint a single Provider to deliver Healthwatch Blackpool who:

- Has experience and understanding of the functions and activity required to run a local Healthwatch service.
- Has a good track record in providing people who use services with opportunities to share their views and experiences.
- Can focus on understanding the needs, experiences and concerns of people who use services and speak out on their behalf.
- Has the ability to work strategically with health and social care partners.

The budget for the service is set by the council at £58,000 annually for the duration of the contract.

Does the information submitted include any exempt information?

No

**List of Appendices:**

None

**6.0 Legal considerations:**

6.1 The procurement exercise has been carried out in line with the Public Contract Regulations 2015 and authority has been sought from the Head of Procurement. The Council will enter into formal contracts with the successful supplier.

**7.0 Human Resources considerations:**

7.1 None

**8.0 Equalities considerations:**

8.1 None

**9.0 Financial considerations:**

9.1 None

**10.0 Risk management considerations:**

10.1 None

**11.0 Ethical considerations:**

11.1 The supplier has signed the Council's Supplier Charter which includes a commitment to consider how they can make a positive contribution to improve the economic, social and environmental well-being of Blackpool in order to help achieve the Council's priorities.

**12.0 Internal/ External Consultation undertaken:**

12.1 Key internal stakeholders were engaged in developing the specification.

**13.0 Decision of Chief Officer**

13.1 To approve the appointment of:

Empowerment Charity Lancashire

**14.0 Reasons for the Decision of the Chief Officer**

14.1 The supplier named above provided the most economically advantageous tender and demonstrated their suitability to deliver Healthwatch Blackpool in line with the Council's requirements as detailed in the service specification.